

## Carlisle Canoe Club

### Committee meeting minutes 25<sup>th</sup> August 2014

#### **Present:**

Tony Colla (Chairman), Dave Lawton (Coach/Leader Development & Co-ordination), Zoe Southern (Secretary), Walter McPhee, Faith Cook (Volunteer Co-ordinator), John McAllister, Ben McAllister (Youth Representative), Stephen Kavanagh, Ray Petrie, Jim Wilson, Mike Saunders, Ben Johnston (Youth Representative)

#### **Apologies:**

Mark Rutherford, Susan Rutherford (Treasurer), Mike Hewitt.

#### **Minutes of last meeting:**

Seen and agreed.

#### **Matters arising:**

- Tony asked Faith for an update on the log books. This is still to be completed.

#### **Treasurers report:**

Accounts/finance:

Current Account:	£ 3500.25
Business Account:	£ 3209.61
Petty Cash:	£ 0
Total:	£ 6709.86

- Tony reported that the number of beginners attending the sessions has meant the club has probably broken even on Talkin Tarn fees for this year.

#### **Recent trips:**

Kent  
Leven  
Tees Barrage  
Pinkston White Water Course  
Sea paddling trips, South Shields.  
Safety cover events: Coniston, Windermere, Bassenthwaite, Loch Lomond,  
Rat Race...

#### **A.O.B.:**

- Jim W
  - o Jim mentioned he has access to 5 extra open boats which can be used for club trips when available. Jim asked the committee whether the purchase of a 15ft open boat from Border Kayaks, as previously discussed, should go ahead, considering the extra boats are now available. This was agreed. Mike added that his open boat is also available for club members when not in use.
  - o Confirmed that the outstanding grant money has now been paid.
  - o Foundation safety and rescue training: suitable date to be confirmed.
  
- Zoe
  - o Reminded people to sign on and off water at club sessions, using forms in club. Clipboards have been provided to tidy the space up. Asked about the possibility of using a single page where people write names to save paper and make tidier. However, printing off member list is a good way to track who needs to pay. John offered to tidy up the list and remove empty spaces.
  
- John Mc
  - o John has made a new board where club members can sign out kit. This is on the wall in the club, as you enter on the left. It is a 10 week rolling calendar so will be easier to track who is loaning what equipment. There are small slips to fill in with your details and the kit you wish to borrow. Faith suggested a small improvement to the slips, to add where the kit will be used.
  - o John mentioned that a lot of the paddles in the club are not in regular use. He will identify which paddles are rarely used and store unused paddles to free up some space in the club.
  - o The first aid course this weekend has been postponed. This will be rearranged. Contact John if interested in doing a first aid course. John also asked if coaches would receive help with funding. Tony confirmed that if money was available, coaches who show regular commitment to the club in terms of coaching availability would be supported.
  
- Walter Mc
  - o Walter asked about a tent and medals for the upcoming slalom event. John offered his event shelter. Ray will organise the medals and trophies.
  
- Ben Mc
  - o Ben mentioned he was interested in doing a junior cadet coaching award and needs a level 2 coach to run the course. This was agreed. The course is open to anyone aged 13-16.

Contact Ben if you are interested in taking part. There is a registration form to be completed and sent off.

- Ray P
  - o Reminded members to be on water by 6pm at club sessions as arriving late holds people up and reduces time spent on water.
- Faith
  - o Faith has been organising Ian C's funding for coaching course and needs proof of payment, a club cover letter and the invoice. Tony will sort this.
  - o Faith has arranged to do the level 3 training award and asked about club support with funding. Some funding will come from the BCU and Faith needs around £150 from the club. This was agreed and Tony suggested approaching the council for support also. Faith will research the information and timescales of the course and put this info together to support funding request.
- Ben J
  - o Ben mentioned some of the kit in the club is not suitable: old buoyancy aids and no helmets for small children. John and Tony will spend some time looking at kit and see what can be done.
  - o Ben will be doing his level 2 coaching award soon.
  - o Ben would like to run some safety sessions at the club. Dave and Ben will organise this.
- Mike S
  - o Mike offered to help with the beginners' sessions if required on Saturdays as he would like to go for level 1 coaching. Faith will organise 2\* open boat coaching/assessment. Jim will ask Wild River about running a level 1 coaching course if enough people are available.
- Dave
  - o Dave would like to spend some time with all the coaches going over the strategies for coaching so everyone is on the same page and paddlers are taught technically accurate skills. A suitable date will be arranged.

## **Rota**

Dave will finalise the coaching rota and circulate. Please contact Dave if you are able to help.

**Next committee meeting will be the AGM on Wednesday 17<sup>th</sup> September at 6pm. St. Augustines RC Church, 10 Waverly Road, Carlisle, CA3 9JU.**